The table below shows the basic transformation done in my data.

Some calculations were done.

|  |  |  |
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| **S/N** | **DATA TITLE** | **TRANSFORMATION** |
| **1** | Request date | Changed to only date. |
| **2.** | Estimated budget | Was been rounded off to whole number. |
| **3.** | Estimated budget | Replaced error(s) with null reason been that null is no value. |
| **4.** | Approval Date minus Requested Date | It will give you the answer in days, and it was named **“Age Analysis”.** |